

**BEKESBOURNE WITH PATRIBOURNE PARISH COUNCIL  
MINUTES OF THE STATUTORY ANNUAL MEETING ON 9 MAY 2016**

**Present:** Parish Cllr Andrea Nicholson (Chairman)  
Parish Cllr Pauline Pritchard  
Parish Cllr Graham Duplock  
Parish Cllr Tim Fagan  
Parish Cllr Mathew Boarman  
City Cllr Stuart Walker (part of meeting)

Mrs Gail Hubbard, Clerk to the Council  
There were no members of the public.

**1 ELECT CHAIRMAN FOR 2016-17**

Cllr Duplock proposed Cllr Nicholson, this was seconded by Cllr Boarman. Cllr Nicholson accepted so this was AGREED by all and Cllr Nicholson was duly elected as Chairman.

**2 ELECT VICE CHAIRMAN FOR 2016-17**

The Chairman then asked for nominations for Vice Chairman; Cllr Nicholson proposed Cllr Duplock, Cllr Pritchard seconded this. Cllr Duplock accepted so this was AGREED and Cllr Duplock was duly elected as Vice Chairman.

**3 APOLOGIES FOR ABSENCE**

Apologies were received from Cllr Maltby (prior commitment), Cllr Sladden (unwell), County Cllr Michael Northey (attending Kingston APM) and Dr Field. City Cllr Walker to arrive late.

**4 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION**

Cllr Boarman declared that he is a direct neighbour to planning application CA/16/00755/FUL, Cllr Boarman has not viewed the plans on behalf of the PC.  
Cllr Duplock also declared the applicants of CA/16/00775/FUL are known to him.

**5 MINUTES OF THE MEETING HELD ON 14 MARCH 2016**

A note on Palmstead Woods was added to the any matters arising, the minutes from the previous meeting were then agreed and duly signed by the Chairman as a true record of the meeting.

**6 MATTERS ARISING FROM THE MINUTES**

Cllr Pritchard reported that the pothole in St Mary's had now been refilled.

**7 APPOINT MEMBERS TO SIT ON COMMITTEES**

It was agreed that the following Councillors would represent the Council on these bodies;

- a) VHMC – Cllr Duplock
- b) RGMC – Cllr Boarman
- c) KALC & RAMP – a shared role by all Cllrs
- d) Little Stour and Nailbourne River Management Group – Cllr Nicholson
- e) Policing – Cllr Pritchard
- f) A257 Group – Cllr Duplock

Cllr Fagan was happy to step in as backup to any of the above committees when required.

**8 REPORT FROM COUNTY COUNCILLOR**

**The clerk read out the following report from Cllr Northey;**

There is not a lot to report since your APM. I am glad to see the range of things you are doing and am very pleased to be able to offer the £500 for the Pavilion and also the three hundred pounds for the villages' Queen's birthday party. The news of the repairs along the whole of the road from Littlebourne to the A2 this summer is of course excellent.

## 9 FINANCE MATTERS

- A. RECIEVED and ADOPTED Statement of accounting policies for year ending 31<sup>st</sup> March 2016 (Appendix A)
- B. RECIEVED and ADOPTED Statement of internal control for year 2016-17 (Appendix B)
- C. RECIEVED and ADOPTED accounts for year ending 31<sup>st</sup> March 2016
- D. RECEIVED report from internal auditor for year ending 31<sup>st</sup> March 2016 (Appendix D)
- E. Completed Annual Risk Assessment (Appendix E)
- F. Completion of Annual Return (Appendix F)
  - i. APPROVED the Annual Governance Statement
  - ii. APPROVED the Accounting Statements

The Annual Return and accounts were then signed by the Clerk and Chairman.

City Cllr Stuart Walker arrived at 8.20pm

## 10 REPORT FROM CITY COUNCILLOR

With regard to the Town Hill parking area, Cllr Walker had taken the noise issue to CCC. The suggestion made was to keep a log of HGV's and dates and times when they are parked, this could then build up a picture of how bad the problem is. Cllr Walker is also to try and arrange a site visit with Peter Davis at CCC to discuss the problems further. CCC are responsible for the noise and rubbish side

Cllr Nicholson had attended a Mountfield Park meeting on 7<sup>th</sup> May to continue to express the PC's views on the proposed A2 junction layout. Cllr Walker is trying to set up a follow on meeting with the developer to discuss this further. It was becoming clear that an overall transport strategy for Canterbury was needed as none of the new developments could be viewed in isolation.

## 11 APPROVE PAYMENTS/TRANSFERS

The following cheque payments were APPROVED by all;

CHQ775 Clerks expenses March	£48.69
CHQ776 Clerks salary March	£320.32
CHQ777 KALC subscription 2016-04-05	£328.92
CHQ778 David Frost internal auditor	£50.00
CHQ779 Came & Company PC Insurance	£755.40
CHQ780 Clerks salary April	£330.70
CHQ781 Clerks expenses April	£56.31
CHQ782 Recreation Ground concurrent award	£3435.91
CHQ783 St Peter's Church grant	£500.00
CHQ784 St Mary's Church grant	£200.00

City Cllr Walker departed at 9.05pm

## 12 APPROVE TRANSPARENCY FUND APPLICATION

It was AGREED that an application should be made to assist with compliance. Funding currently available to cover the total costs of the purchase of a computer, for those PC's that do not own one. There is also funding for software and staff costs for the transfer of necessary documentation onto the website.

## 13 PARISH MATTERS

### **UPDATE ON QUEEN'S BIRTHDAY CELEBRATION TEA PARTY**

Free event on 5<sup>th</sup> June from 2.30pm on Bekesbourne Recreation ground. There will be a children's fancy dress competition, pony rides, a photo competition, boules, fun croquet, a bouncy castle, classic cars. Funding has been received from CCC of £333.30 and a grant of £300 applied for from Cllr Northey's fund. Posters for this event have now been made and are to be displayed on noticeboards and the PC website.

### **REPORT BACK FROM KALC MEETING**

Cllr Pritchard had attended this meeting on 19<sup>th</sup> April;

- 2017 will be KALC's 70<sup>th</sup> year, which they intend to celebrate.
- The lack of PSCO reports and presence at meetings had been noted
- Devolution was a big item of discussion, KCC have been working on this for years, with the Cornwall model being proposed this would remove district Councils leaving just KCC and Parish Councils. This would change the profile of PC's.
- Kent Police have been blitzing lorries in lay-bys on M20 and A20, 5000 move on notices have been issued. They then intend to roll out further afield. 150 officers have been training to do this as the drivers can only stay for their statutory breaks.
- The conservation areas are to be reviewed over a 4-year period starting with the city centre. Parish councils will be involved in connection with their local areas.
- The Parish Charter is being reviewed, Maidstone have a new one that everyone is looking at.
- The City Council now considers RAMP to be the forum to liaise with parish councils, name to revert back from RAAC to RAMP.

Guest speaker Cllr Cook spoke;

- A Countywide transport plan is being worked on.
- Litter and fly-tipping. A litter pick on the A2 is scheduled for May, and bins to be put back into lay-bys. Cameras to be used in fly-tipping hotspots.

### **REPORT BACK FROM RESILIENCE TRAINING**

Cllr Duplock had attended this session at St Lawrence Ground on 5th May. The main points being there is now a new template available for emergency plans, but it is not however necessary to change to this if we already have one setup. Also a Community Flood Plan template available for use.

## **14 CORRESPONDENCE**

A. A request had been received from Elham Valley Walking Festival organisers asking for our support and a donation; they are arranging a walking Festival planned for the Elham Valley this summer. The various walking groups along the valley have come together to hold a series of guided walks over the weekend of 4<sup>th</sup> and 5<sup>th</sup> June this year. The festival will be a celebration of walking opportunities in this area of outstanding natural beauty of Kent and to learn about the history and heritage of the valley. One of the walks is in Patricbourne on Saturday 4<sup>th</sup> June 10.45am meeting at Old Palace Road. It was decided that we could not offer any funding towards this event.

B. Enforcement update from CCC Enforcement

A summary of the works carried out by the enforcement teams and outcomes over the last quarter of the year had been received. Circulated in full to Cllrs.

### **CLERK REPORT ALLOTMENTS**

Renewal letters have been sent to all holders, some payments have been received and one holder is to give up their plot. Clerk has asked for the key back and possessions to be cleared from plot. This plot can then be offered out to a new tenant.

## 15 PLANNING APPLICATIONS

CA//16/00755/FUL	Erection of agricultural shed. 9 De Havillands, Bekesbourne, CT4 5BW	No objections from PC providing the building is used for this purpose.
CA//16/00775/FUL	Retention of car-port and timber summerhouse Land opposite The Gables, Aerodrome Road, Bekesbourne, CT4 5EX	No objections from PC.
CA//16/00600	Planning application for the proposed South Canterbury urban extension, for up to 4,000 dwellings. Land north and south of New Dover Road, Canterbury, extending north to Canterbury-Dover railway line, west to Nackington Road and south to A2.	PC have already submitted response.
CA//15/02761/FUL	Pair of 3 bedroom 2 -storey semi detached houses with associated parking Land at Cranmer Close, Bekesbourne	Awaiting decision
CA//16/00042/FUL	New dwelling with associated access, landscaping and parking. Land r/o Sondes House, Station Road, Bekesbourne CT4 5DD	REFUSED 04/04/16
CA//16/00131/FUL	Loft conversion with front roof lights and rear dormer windows with balcony, garage conversion to living accommodation and front porch (Resubmission). Joslet, Keeper's Hill, Bekesbourne, CT4 5BT	GRANTED 30/03/16
CA//16/00300/FUL	Erection of a replacement dwelling following demolition of existing dwelling The Highlands, Aerodrome Road, Bekesborne CT4 5EX	GRANTED 5/04/16
CA//16/00389/FUL	Two-storey side & rear extension 11 Bifrons Road, Bekesbourne, CT4 5DE	GRANTED

## 16 ACCIDENTS AND HGV MOVEMENTS

25<sup>th</sup> April - HGV had travelled through Patnixbourne before becoming stuck on a tree outside the surgery on Patnixbourne road.

5<sup>th</sup> May – overturned van on the A2 off slip at Bekesbourne, slip closed most of the morning.

HGV movements logged by Cllr Fagan using Bekesbourne Lane;

31/03/16 08.25 HGV towards Littlebourne

27/04/16 14.30 HGV towards Bekesbourne with trailer

14.40 HGV towards Bekesbourne

04/05/16 08.18 HGV towards Littlebourne

06/04/16 15.10 HGV towards Bekesbourne

## 17 AOB – FOR DISCUSSION ONLY

Cllr Boarman raised the fly tipping on the side of the road on Bekesbourne Lane, by Palmstead Hill, clerk to report to Serco but as it is on private land they may not collect it.

The Chairman asked the clerk to add an item for the July agenda – The footbridge on Keepers Hill. The PC have been approached to apply for planning permission to raise the height of the bridge as part of the flood prevention works in Patrixbourne.

The meeting closed at 10.20pm

Signed..... (Chairman)

Date.....

Parish Council future meetings; 11<sup>th</sup> July, 12<sup>th</sup> Sept, 14<sup>th</sup> Nov 2016